USC FOUNDATION REFRESHER WORKSHOP



COVID-19 WORKSHOP PROCEDURES

May 3, 2021



COURSE SAFETY MEASURES



All in-person sessions will take place outdoors under canopies and backflow prevention assembly testing stations will be configured to follow physical distancing guidelines (at least 6-feet apart).



Attendees will be provided and required to wear gloves, masks, and safety glasses. Hand sanitizer will also be available, and attendees are urged to use it frequently.



Specific backflow prevention assembly testing equipment will be assigned to each attendee and will be disinfected thoroughly.



At every in-person session, attendees' temperatures will be checked upon arrival. Any attendee with a temperature above 100 °F will NOT be allowed to participate in the course. If you are not allowed to participate in the course, you may transfer to a future course at no additional cost.



At every in-person session, you will be required to complete Trojan Check. See page seven. A positive response to any of the questions will disqualify you from participating in the course. If you are not allowed to participate in the course, you may transfer to a future course at no additional cost.

ACCESSING TROJAN CHECK



Your safety is our priority. Trojan Check is a **daily** Covid-19 screening and check-in system for everyone attending in-person sessions.

Follow these steps to get started with Trojan Check.



Search and download Trojan Check from the App Store, Google Play, or go to TrojanCheck.usc.edu.

On the welcome screen, click on Continue as a Guest.

Read the Before You Begin section, then click Continue.

Start the Wellness Assesment screening.

Answer the symptom questions, then click Next.

Review your responses, check the box and click Next.

Complete the Visitor Access Form.

Input your information and the following:

Contact on Campus Name: Patrick Sylvester
Contact on Campus Phone Number: 2137405898 (only numbers)
Contact on Campus Email Address: patrick.sylvester@usc.edu (lowercase)
Location of Campus Visit: FLB-USC Foundation Laboratory

Click Submit Request.

Present your QR CODE at in-person workshop.